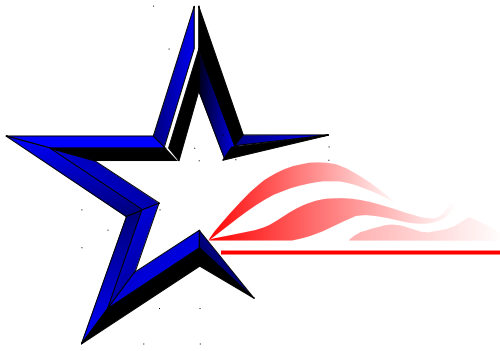


BUPERS Business Transformation Office

**Career Management System / Interactive
Detailing
Maintenance Upgrade (MU)1B-5.3
Active/FTS Fleet Brief**



Contents

- CMS/ID Functional Representatives *(Slide 3)*
- Summary of Changes *(Slides 4-5)*
- New Functionality *(Slides 6-16)*
- Enhanced Functionality *(Slides 17-28)*



CMS/ID Functional Representatives

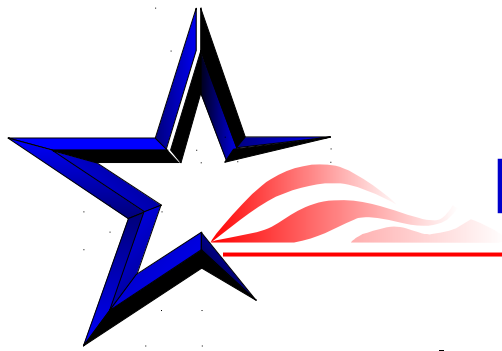
- **Ron Dodge** - PERS-40B
 - (901) 874-3543
- **Scott Barbier** - PERS-4013
 - (901) 874-4126
- **Larry Hoehn** - PERS-455
 - (901) 874-4869
- **QMCM (SW/AW) Andy Millar** - PERS-40SEA
 - (901) 874-3539



CMS/ID MU1B-5.3 New Functionality

- Nominations to Special Programs (*Slides 7-10*)
- Nomination Gate (*Slide 11*)
- Application Status Gate (*Slide 12*)
- Notification of job status change (*Slide 13*)
- Link to view multiple Personnel Detail pages
(*Slides 14-15*)
- CMS/ID-EAIS Interface (*Slide 16*)

[Return to Main Menu](#)

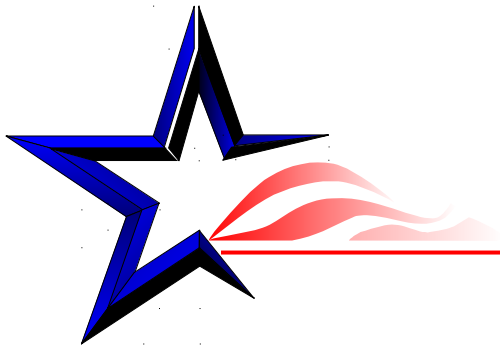


CMS/ID MU1B-5.3

Enhanced Functionality

- Pre-populated applications lists for CCC/Command Rep *(Slide 18)*
- Link to view all applications for a job *(Slide 19)*
- Initiate searches via keyboard command *(Slide 20)*
- Search for Special Programs jobs *(Slides 21-22)*
- Addition of Job Status to job detail *(Slide 23)*
- Additional detail on Application Summary Report *(Slide 24)*
- Extension of Save to Excel feature *(Slide 25)*
- Additional POC on Command Contact Info page *(Slide 26)*
- Modified Email to Help Desk *(Slide 27)*
- Session Timer *(Slide 28)*

Return to Main Menu



CMS/ID MU1B-5.3

New Functionality

[Return to Main Menu](#)



New Functionality: Nomination to Special Programs

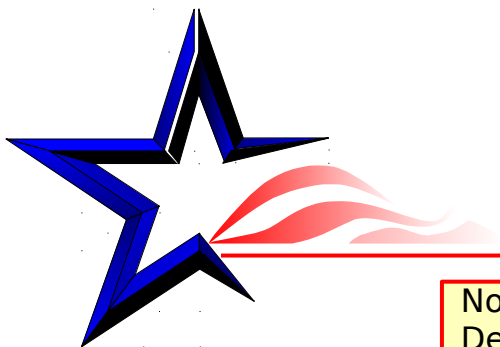
How it works:

- Rating Detailer nominates Sailor to Special Programs
- Nomination is displayed on Sailor Personnel Detail page
- CCC and Command Rep can search for nominated Sailors at their command(s)
- Nominees are highlighted throughout the system

Restrictions:

- Nominees may NOT submit applications for other jobs while undergoing screening for Special Programs (applications receive new Nomination Gate)

[Return to New Functionality Menu](#)



Nomination to Special Programs: View Nomination

UNCLASSIFIED

Nominations to Special Programs are displayed on Personnel Detail.

Session will expire in:	Home	Sailor Info	Jobs	Applications	Help	Logout
29:29	Your current role: Enlisted User - USN Current CMS/ID Phase: Apply Current page: Personnel Detail					

If your information is incorrect, contact your local personnel office or Personnel Support Detachment.

- Professional Information				
Nominated to Landing Craft Air Cushion (LCAC) on 29-MAY-2012 12:52:28				
SSN	Name			
Rate	Prospective Rate	Pay Grade	Designator	Onboard ACC
EAOS	PRD	SEAOS	ADSD	EDLN
Onboard UIC	Activity Name	Date Received	PEBD	Branch/Class
Prospective UIC	Prospective Activity Name	Order Status		
DNEC1	DNEC2	DTG of orders	AIP	SPI
NEC1	NEC2	NEC3	NEC4	NEC5
+ Personal Information				
+ Support Information				

[Return to New Functionality Menu](#)



Nomination to Special Programs: Search for Nominees

CCC and Command Rep can search for Nominees at their command(s).

Home	Sailor Info	Jobs	Applications	Reports	Help	Logout
Your current role: Enlisted CCC Current CMS/ID Phase: Apply Current page: Personnel Summary						
Sailor Special Programs Preferences						
<div>Not currently interested in Special Programs Ceremonial Guard Embassy/Attache Duty Enlisted Detailer/Placement</div>						
Detailer Nominations						
<div>All Nominations Ceremonial Guard Embassy/Attache Duty Enlisted Detailer/Placement Executive Assistants</div>						
Language		Reading		Speaking		
<input type="text"/>		<input type="text"/>		<input type="text"/>		
Writing			Listening			
<input type="text"/>			<input type="text"/>			
<div><input type="button" value="Search"/> <input type="button" value="Clear"/></div>						
<div><div>No saved searches <input type="button" value="v"/></div><div><input type="button" value="Restore Search"/> <input type="button" value="Save Search"/> <input type="button" value="Delete Search"/></div></div>						

[Return to New Functionality Menu](#)



Nomination to Special Programs: Identification of Nominees

Nominees are highlighted throughout the system for easy identification.

Additional information can be found behind any highlighted text.

Orders are being processed

Nominated Sailors

Personnel Found: 26

Check All

Clear

Displaying 1-26 of 26

Rate	UIC?	Command Name	Command Location Military Homefront Navy Housing	PRD	Gender	Type Duty	Platform Type	Apps?	Prefs?	Career Intentions	Career Interests	EFM	Alerts?	Language?	Nomination Date
IS2	3242A	NMPS GULFPORT MS	MS, GULFPORT		F	Shore	NOC	0		NO DATA	NO DATA		0	ENGLISH	01-MAY-2012 14:16:31
AWOM	39555	CPRGL	VA, NORFOLK	1211	M	Shore	STF	0		NO DATA	NO DATA		0	ENGLISH	27-APR-2012 09:07:58
ISC	0387A	NMITC DAMNECK VA	VA, VIRGINIA BEACH	1301	M	Shore	FITC	4	VIEW	REENLIST AT EAOS	ACTIVE DUTY INTEREST		22	ENGLISH	28-APR-2012 14:03:30
IT2	21853	CVN 75 H TRUMAN	VA, NORFOLK	1204	M	Sea	CVN	0		NO DATA	NO DATA		37	ENGLISH	24-APR-2012 08:30:21
ITSN	41726	NIOC HIIT	HI, KUNIA	1408	F	Shore	NSGA	0		NO DATA	NO DATA		0	ENGLISH	24-APR-2012 08:22:31
HM1	62580	CNAVPERSCOM MILL	TN, MILLINGTON	1401	M	Shore	STF	2	VIEW	REENLIST AT EAOS	NO DATA		23	ENGLISH	23-APR-2012 09:51:30
HM1	64494	FLDMEDTNGBNCPEN	CA, CAMP PENDLETON	1205	M	Shore	GDTY	2	VIEW	REENLIST AT EAOS	ACTIVE DUTY INTEREST		15	ENGLISH	23-APR-2012 09:50:02
ETC	21297	CVN 72 LINCOLN	WA, EVERETT	1402	M	Sea	CVN	2		NO DATA	NO DATA		12	ENGLISH	23-APR-2012 08:58:21

[Return to New Functionality Menu](#)



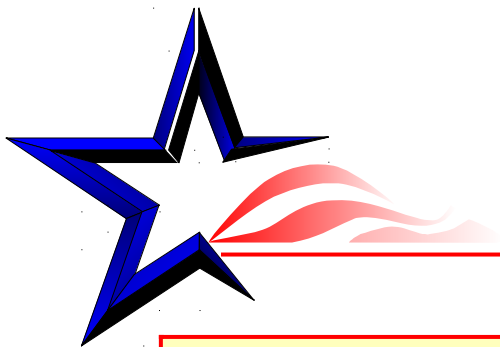
Nomination to Special Programs: Nomination Gate

Nominees who attempt to apply for other jobs while undergoing Special Programs screening receive the new **Nomination Gate**.

Gate(s) and Flag(s) Found!

Nomination GATE:

Your Detailer at Navy Personnel Command has nominated you to a special program preventing any applications from being submitted. The Special Program you have been nominated to can be found on your Personnel Detail Page located on the Sailor Info tab. Please contact your Career Counselor or Detailer for more information.

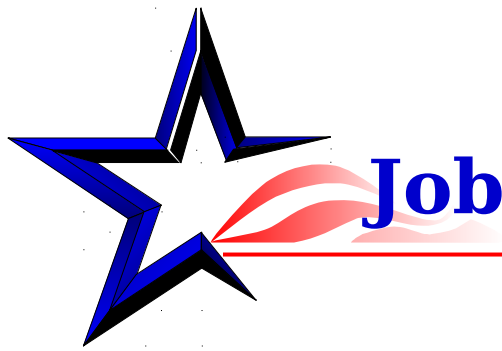


New Functionality: Application Status Gate

The new **Application Status Gate** stops applications from Sailors who have already been chosen for a job.

The gate is triggered if an application is submitted by or for a Sailor who has an application on file within the last 12 months with a status of Selected, Directed, Posted, or Pending.

Application Status GATE:
You have a Selected, Directed, Posted, or Pending application on file preventing submission of more applications. Please contact your Career Counselor or Detailer for more information.
If you feel that your application is valid, please contact your Detailer to discuss possible application submission.
Click 'Cancel' to abort the process.
<input type="button" value="Cancel"/>



New Functionality: Job Status Change Notification

What it is:

- Notification from the Detailer when a job for which a Sailor has applied becomes unavailable due to changes in manning

How it works:

- Detailer can opt to send email notification to Sailor about job status change or contact the Sailor or CCC by phone

How it helps:

- Sailors who have been notified of a job status change can submit another application before the end of the application cycle



New Functionality: View Selected Sailors

The new **View Selected Sailors** button conveniently provides access to the Personnel Detail page of multiple Sailors in succession.

Session will expire in: 29:22

Home Sailor Info Jobs Applications Reports Help Logout

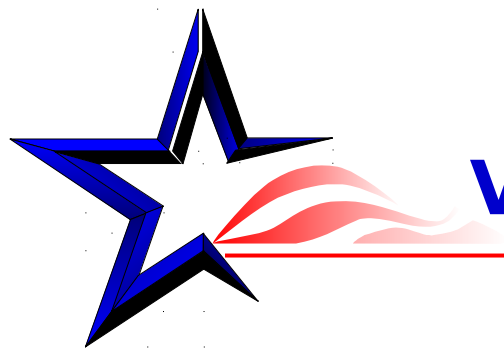
Your current role: Enlisted CCC | Current CMS/ID Phase: Apply | Current page: Command Home Page

	MC2	68306	NAVREG MA NORVA	VA, NORFOLK	1301	F	Shore	GDTY	0
<input type="checkbox"/>	ABH3	21853	CVN 75 H TRUMAN	VA, NORFOLK	1301	M	Sea	CVN	0
<input type="checkbox"/>	HM2	68306	NAVREG MA NORVA	VA, NORFOLK	1301	F	Shore	GDTY	0
<input type="checkbox"/>	CS3	21853	CVN 75 H TRUMAN	VA, NORFOLK	1301	M	Sea	CVN	0
<input type="checkbox"/>	AZ3	21853	CVN 75 H TRUMAN	VA, NORFOLK	1301	M	Sea	CVN	0
<input type="checkbox"/>	MM1	21853	CVN 75 H TRUMAN	VA, NORFOLK	1301	M	Sea	CVN	0
<input type="checkbox"/>	IT3	22202	LHD 6 BONHOMME R	JAPAN, KYUSHU SASEBO	1301	M	Sea	LHD	0
<input type="checkbox"/>	ABF2	22202	LHD 6 BONHOMME R	JAPAN, KYUSHU SASEBO	1301	M	Sea	LHD	0
<input checked="" type="checkbox"/>	LSCS	22202	LHD 6 BONHOMME R	JAPAN, KYUSHU SASEBO	1301	M	Sea	LHD	0
<input checked="" type="checkbox"/>	MM2	21853	CVN 75 H TRUMAN	VA, NORFOLK	1301	M	Sea	CVN	0
<input checked="" type="checkbox"/>	EM2	21853	CVN 75 H TRUMAN	VA, NORFOLK	1301	M	Sea	CVN	0
<input checked="" type="checkbox"/>	AN	21853	CVN 75 H TRUMAN	VA, NORFOLK	1301	M	Sea	CVN	0
<input checked="" type="checkbox"/>	MC3	21853	CVN 75 H TRUMAN	VA, NORFOLK	1301	M	Sea	CVN	0
<input checked="" type="checkbox"/>	ICFN	21853	CVN 75 H TRUMAN	VA, NORFOLK	1301	F	Sea	CVN	0
<input checked="" type="checkbox"/>	MM2	21853	CVN 75 H TRUMAN	VA, NORFOLK	1301	M	Sea	CVN	0
<input checked="" type="checkbox"/>	MM3	22202	LHD 6 BONHOMME R	JAPAN, KYUSHU SASEBO	1301	M	Sea	LHD	0
<input checked="" type="checkbox"/>	ABH3	22202	LHD 6 BONHOMME R	JAPAN, KYUSHU SASEBO	1301	M	Sea	LHD	0
<input checked="" type="checkbox"/>	IS3	22202	LHD 6 BONHOMME R	JAPAN, KYUSHU SASEBO	1301	M	Sea	LHD	0
<input checked="" type="checkbox"/>	MM2	21853	CVN 75 H TRUMAN	VA, NORFOLK	1301	M	Sea	CVN	0
<input checked="" type="checkbox"/>	DC3	21853	CVN 75 H TRUMAN	VA, NORFOLK	1301	M	Sea	CVN	0
<input checked="" type="checkbox"/>	AN	21853	CVN 75 H TRUMAN	VA, NORFOLK	1301	M	Sea	CVN	0
<input checked="" type="checkbox"/>	MM1	08973	SDVT ONE	HI, PEARL HARBOR	1301	M	SubSea	SRON	0
<input checked="" type="checkbox"/>	ABHAN	21853	CVN 75 H TRUMAN	VA, NORFOLK	1301	M	Sea	CVN	0

Send Sailor Notification

View Selected Sailors

[Return to New Functionality Menu](#)



New Functionality: View Selected Sailors *(cont)*

Home	Sailor Info	Jobs	Applications	Reports	Help	Logout
Your current role: Enlisted CCC Current CMS/ID Phase: Apply Current page: Personnel Detail						

Use the radio buttons to change view to a different Sailor.

<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
ABHAN	MM1	AN	DC3	MM2	IS3	ABH3	MM3	MM2	ICFN
									Next

Use the NEXT button to see the next 10 Sailors.

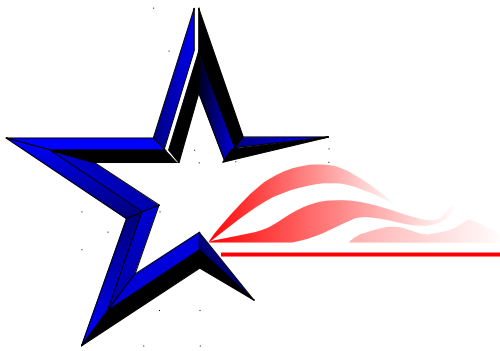
Required Input:

SSN: Last Name: [Search](#)

If your information is incorrect, contact your local personnel office or Personnel Support Detachment.

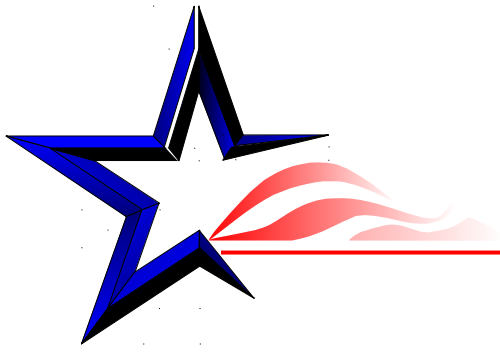
Professional Information				
Rate	Prospective Rate	Pay Grade	Designator	Onboard ACC
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
EAOS	PRD	SEAOS	ADSD	EDLN
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Onboard UIC	Activity Name	Date Received	PEBD	Branch/Class
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Prospective UIC	Prospective Activity Name	Order Status		
<input type="text"/>	<input type="text"/>	<input type="text"/>		
DNEC1	DNEC2	DTG of orders	SPI	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
NEC1	NEC2	NEC3	NEC4	NEC5
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Personal Information				
Marital Status	Sex	Military Spouse [Y/N]		
<input type="text"/>	<input type="text"/>	<input type="text"/>		

[Return to New Functionality Menu](#)



New Functionality: CMS/ID-EAIS Interface

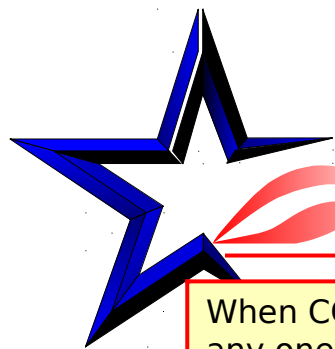
- The interface between CMS/ID and EAIS is a tool for Detailers and placement personnel and will have little impact on Sailors, CCCs, and Commands.
- The only evidence these users will see of the interface is a new application status: **Posted**.
- The status of “Posted” carries the same meaning as “Selected”: the Sailor has been chosen for the job.



CMS/ID MU1B-5.3

Enhanced Functionality

[Return to Main Menu](#)



Enhanced Functionality: Pre-populated Application View

When CCCs & Command Reps select any one of the application links, the system automatically displays all applications for the user's assigned UIC(s), without requiring the user to conduct a search.

Review Active/FTS Job Applications

View Incoming Active/FTS Job Applications

View Active/FTS Results for Previous Cycle

Applications

Reports

Help

Logout

Your current role: [Enlisted CCC](#) | Current CMS/ID Phase: [Apply](#) | Current page: [Review/Modify/Delete Applications](#)

Enter SSN, UIC, or User-ID:		Requisition Date: 04/10
SSN	UIC	User-ID
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="button" value="Search"/>		

User may still opt to narrow the display using the search criteria.

Click on [Number](#) to view Flags
Click on [Status](#) to proceed to application

Applications Found: 5

Total Applicants: 5

Displaying 1-5 of 5

SSN	Name	Pref	Rate	Activity Name	Location Military Homefront Navy Housing	Status?	CCC ID	Detailer ID	Max Bid	Sailor Bid	Hot Reqs	FTS	Flags?
	1	PR2	FRMA DET WASH	MD, ANDREWS AFB	APPLIED	SAILOR					*	FTS	1
	Advised	AE2	DEVGRU	VA, VIRGINIA BEACH	POSTED	SOC GORDON LEO M	SOC GORDON LEO M						1
	1	ISC	DEVGRU	VA, VIRGINIA BEACH	POSTED	SOC GORDON LEO M	SOC GORDON LEO M						1
	1	ISC	DEVGRU	VA, VIRGINIA BEACH	TAKEN	SOC GORDON LEO M	SOC GORDON LEO M						1
	1	ISC	DEVGRU	VA, VIRGINIA BEACH	TAKEN	SOC GORDON LEO M	SOC GORDON LEO M						2

[Return to Enhanced Functionality Menu](#)

Enhanced Functionality: Application Comparison Link



Home Sailor Info Jobs Applications Reports Help Logout

Your current role: Enlisted CCC | Current CMS/ID Phase: Apply

When reviewing incoming applications, CCCs and Command Reps can view a comparison of all applications for the same job by clicking the number of applications.

Required Input

Community

IS
IT
ITS
LN

+ Optional Input

Search

No saved searches

Restore Search

Additional information can

Nom

Check

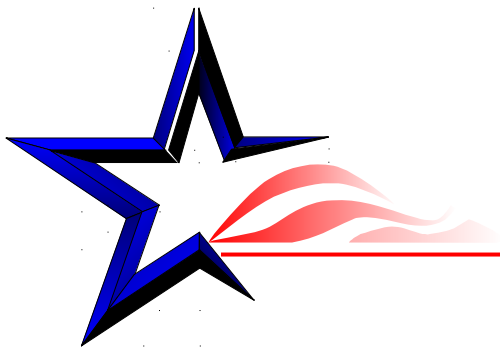
Applications Found: 8

Total Applicants: 5

Select	Job Rate	Job NEC	UIC	Activity Name	Total Apps	Pres Rate	FTS	DNEC1	Pref	Sailor 1	Sailor 2	Sailor 3	Sailor 4
<input type="checkbox"/>	ISC	3912	08973	SDVT ONE	1	ISC		3912	1	TAKEN	POSTED	TAKEN	TAKEN
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	1	ISC		3912	2	IT2	IT2	YN1	ISC
<input type="checkbox"/>	ISC	0000	64983	NIOC GA/CYBR OPS	1	ISC		3912	3	1205	1210	1211	1212
<input type="checkbox"/>	ISC	3912	00591	ATTACHE RUSSIA	1	ISC		3912	4	EAOS	121027	170124	160511
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	ISC		3912	1	NEC1	9900	9900	9900
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	ISC		3912	1	NEC2	9900	9900	9900
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	Command Ranking	N/A	N/A	4
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	Command Comment	No Comment	No Comment	PML 12APR12
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	Detailer Comment	No Comment	No Comment	No Comment
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	Preferences	LG 120417	No Comment	No Comment
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	Moving Cost	LG 120417	No Comment	No Comment
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	Skills	LG 120417	No Comment	No Comment
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	Policy Score	LG 120417	No Comment	No Comment
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	PFA	WS	WS	WS
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	EVAL/ITREP	EXCELLENT	EXCELLENT	SATISFACTORY
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	PTS	3.57P	3.71MP	4.43P
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	EFM	CONTACT CCC	CONTACT CCC	N/A
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	Security	N/A	N/A	N/A
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	Platform Type	SCI Eligible	SCI Eligible	SCI Eligible
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	Language	NAVSPESWARCEN	NAVSPESWARCEN	FLT TRA GRP
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1		ENGLISH	ENGLISH	SPANISH
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	Command Name	DEVGRU	DEVGRU	DEVGRU
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	UIC	47898	47898	47898
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	Rate	ISC	ISC	ISC
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	Location	VA, VIRGINIA BEACH	VA, VIRGINIA BEACH	VA, VIRGINIA BEACH
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	Military Homefront			
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	Navy Housing			
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	Max Bid			
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	NEC1	3912	3912	3912
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	NEC2	0000	0000	0000
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	Incentive			
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	TAKEN	SOC GORDON LEO M		
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	POSTED	SOC GORDON LEO M		
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	TAKEN	SOC GORDON LEO M		
<input type="checkbox"/>	ISC	3912	47898	DEVGRU	4	IT2		0000	1	TAKEN	SOC GORDON LEO M		

[Return to Enhanced Functionality Menu](#)

Enhanced Functionality: Search Initiation



Search

OR



In addition to the on-screen *Search* button, the *Enter* key can be used to initiate the following searches:

- *Active/FTS Job Search by UIC*
- *Active/FTS Job Search*
- *Active/FTS Personnel Search*
- *Active/FTS Personnel Detail*
- *Active/FTS Review/Edit Job Applications*
- *View Active/FTS Results for Previous Cycle*
- *View Incoming Active/FTS Applications*



Enhanced Functionality: Search for Special Programs Jobs

Users can search specifically for jobs labeled as Special Programs.

Ho

Your current role: [Enlisted CCC](#) | Current CMS/ID Phase: [Apply](#) | Current page: [Active Jobs Summary](#)

[Show Notes](#)

Special Programs

Become a Navy Recruiter - [A Global Force for Good](#)

[Sea](#) [Shore](#) [Reserve](#)

Required Input Requisition Date: 04/10

Communities **Pay Grade**

AB
ABE
ABF

1 - 9

Special Programs Info FTS: ☐

Optional Input

Type Duty **UIC**

☐ Sea
☐ Shore
☐ Sub Sea
☐ Sub Shore

ALL UICs

[Select](#)
[Delete](#)

Command Name **NEC**

All Command Names

[Select](#)
[Delete](#)

Location **Platform Type**

All Locations

[Select](#)
[Delete](#)

-----All Platform Types-----

[Select](#)
[Delete](#)

☒ OSA Reqs ☒ Hot Reqs ☒ Open Reqs ☒ **Special Programs**

☒ G2K Options ☐ Incentive only

☐ Female Rack Availability

[Search](#) [Clear](#)

No saved searches [Restore Search](#) [Save Search](#) [Delete Search](#)

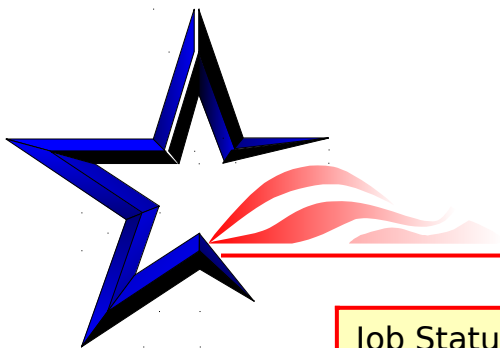


Enhanced Functionality: View Special Programs Jobs

Special Programs jobs are displayed in a separate category from other jobs. No applications can be made to these yellow-zone jobs. Interested Sailors should contact their Detailer about being nominated.

Select	Apply	S S	W A S	Rack Avail	NEC?	NEC?	Rate	UIC?	Active	Type	Duty	FTS
Special Programs More Info												
<input type="checkbox"/>	Apply	2	*	*	0000	0000	AS2	30929	<p>Yellow Zone: Special Programs</p> <p>Yellow Zone: Special Programs</p> <p>1. Sailors cannot apply in CMS/ID for these jobs.</p> <p>2. Jobs advertised in this section usually require additional screening in accordance with the MILPERSMAN.</p> <p>3. Sailors should contact their Detailers about being "released" to this job.</p> <p>4. Sailors should work with their Career Counselor to ensure they understand all the demands and requirements of these jobs.</p> <p>5. SPECIAL NOTE- "Special Programs" jobs are only viewable in CMS/ID, no applications can be made to these jobs. Please contact your Detailer directly.</p>			
<input type="checkbox"/>	Apply	1	*	*	0000	0000	AS2	3844A				
<input type="checkbox"/>	Apply	1	*	*	9502	0000	AS1	44325				
<input type="checkbox"/>	Apply	3	*	*	0000	0000	ISSN	57007				
<input type="checkbox"/>	Apply	1	*	*	3910	0000	IS3	49724				
<input type="checkbox"/>	Apply	2	*	*	3912	0000	IS2	47898				
<input type="checkbox"/>	Apply	1	*	*	0000	0000	ISC	42443				
<input type="checkbox"/>	Apply	1	*	*	0000	0000	ISCS	69180				
<input type="checkbox"/>	Apply	2	*	*	3912	0000	SCS	48569				
<input type="checkbox"/>	Apply	6	*	*	3924	0000	ISCS	3818A				
<input type="checkbox"/>	Apply	1	*	*	0000	0000	ISCM	60502				
<input type="checkbox"/>	Apply	1	*	*	0000	0000	ISCM	3681A				
<input type="checkbox"/>	Apply	1	*	*	0000	0000	ISCM	3822A				
<input type="checkbox"/>	Apply	4	*	*	0000	0000	MC3	07183				
<input type="checkbox"/>	Apply	6	*	*	0000	0000	MC1	62995				
<input type="checkbox"/>	Apply	1	*	*	0000	0000	MC1	63415				
<input type="checkbox"/>	Apply	2	*	*	8147	0000	MC1	23027				
<input type="checkbox"/>	Apply	1	*	*	0000	0000	MCC	00011	OPNAV	VA, ARLINGTON		
<input type="checkbox"/>	Apply	2	*	*	0000	0000	PRAN	09973	VAQ 136	WA, WHIDBEY ISLAND		
<input type="checkbox"/>	Apply	1	*	*	7356	0000	PRAN	44319	FRC SE	FL, JACKSONVILLE		
<input type="checkbox"/>	Apply	1	*	*	7356	0000	PRAN	44325	FRCMA DET NORFLK	VA, NORFOLK	*	
<input type="checkbox"/>	Apply	6	*	*	0000	0000	PR3	55584	HSL 51	JAPAN, HONSHU ATSUGI		

[Return to Enhanced Functionality Menu](#)



Enhanced Functionality: Job Status on Job Detail

Job Status has been added to Job Detail to maintain visibility of key information.

Home	Sailor Info	Jobs	Applications	Reports	Help	Logout
Your current role: Enlisted CCC Current CMS/ID Phase: Apply Current page: Active Job Detail						

Job Information							
Community	Rate	UIC		Activity			
<input type="text" value="6700"/>	<input type="text" value="ABCM"/>	<input type="text" value="22202"/>		<input type="text" value="LHD 6 BONHOMME RICHARD"/>			
NEC1	NEC2	Current Location		Prospective Location			
<input type="text" value="0000"/>	<input type="text" value="0000"/>	<input type="text" value="JAPAN, KYUSHU SASEBO"/>		<input type="text"/>			
Tour Length: Accompanied				Tour Length: Unaccompanied			
<input type="text" value="48"/>				<input type="text" value="00"/>			
Job Status	Women at Sea		Composite	CONUS	MCA	FAC1	FAC2
<input type="text" value="OPEN"/>	<input type="text" value="*"/>		<input type="text" value="3"/>	<input type="text" value="N"/>	<input type="text" value="F"/>	<input type="text"/>	<input type="text"/>
Job Comment				Command Comment			
<div><div></div></div>				<div><div></div></div>			

[Return to Enhanced Functionality Menu](#)



Enhanced Functionality: Application Summary Report

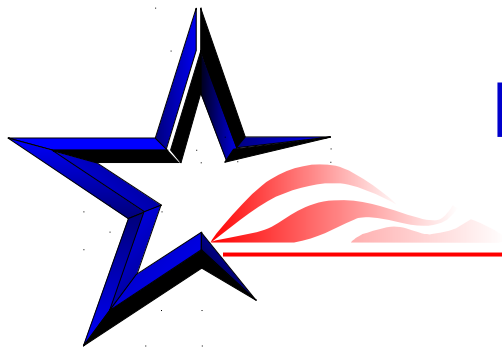
The **Application Summary Report** provides historical application data subdivided by application status.

Home	Sailor Info	Jobs	Applications	Reports	Help	Logout
Your current role: Enlisted CCC Current CMS/ID Phase: Apply Current page: Application Summary Report						

Required Input	Optional Input			
Requisition Date	Search Type	Communities	UIC	Pay Grade
03-DEC-11 ▾	<input checked="" type="radio"/> Jobs <input type="radio"/> Sailors	AB ABE ABF ▾	<input type="text"/>	1 ▾ - 9 ▾
<input type="checkbox"/> Applications Without Command Comments <input type="checkbox"/> Applications Without Detailer Comments				
<input type="button" value="Search"/> <input type="button" value="Clear"/>				
<input type="button" value="No saved searches ▾"/> <input type="button" value="Restore Search"/> <input type="button" value="Save Search"/> <input type="button" value="Delete Search"/>				

Jobs Advertised	Applications	Advised	Applied	Canceled	Candidate	Directed	Ineligible	Not Selected	Pending	Posted	Selected	Taken	Void	Withdrawn
136	155		1		8	1	4	38	2		30	49	19	3
OSA Jobs														

Return to Enhanced Functionality Menu



Enhanced Functionality: Save to Excel

The ability to export data to Excel has been expanded and now includes the following:

- Job search results
- Search by UIC results
- View Incoming Application search results
- Application Summary Report details
- Applications by Role Report details
- Personnel Search results
- Sailor Application History

Note: *The Excel spreadsheet does NOT include SSNs.*



Enhanced Functionality: Command Contact Info

An "Additional POC" line has been added to the **Command Contact Info** page.

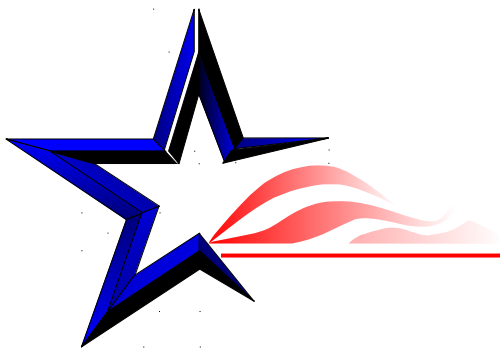
Home	Sailor Info	Jobs	Applications	Reports	Help	Logout
Your current role: Enlisted CCC Current CMS/ID Phase: Apply Current page: Command Contact Info						

Command Search	
UIC:	<input type="text" value="22202"/>
Activity Name:	<input type="text"/>
<input type="button" value="Search"/>	

Command Info	
UIC:	<input type="text" value="22202"/>
Activity Name:	<input type="text" value="LHD 6 BONHOMME R"/>
URL:	<input type="text" value="http://www.lhd6.navy.mil"/>
Visit the Command's Website	

Note: CCCs & Command Reps may edit the Command Contact Information for their assigned UIC(s) only.


				Edit	Cancel	Save
Position	Name	Phone	Email			
Commanding Officer	CAPT HARNDEN					
Executive Officer	CAPT LITCHFIELD					
Command Master Chief	CMDCM VERSCHUEREN T M					
Command Sponsor Coordinator	ETC NELSON					
Command Quarterdeck	619-556-4768					
Command Career Counselor Primary	NCSS CURRY	619-556-4768 EXT 7424	CCC@LHD6.NAVY.MIL			
Command Career Counselor Secondary	NC2 TAMONDONG	619-556-4768 EXT 7424	CCC@LHD6.NAVY.MIL			
Additional POC						



Enhanced Functionality: Help Desk Email

Home	Sailor Info	Jobs	Applications	Reports	Help	Logout
Your current role: Enlisted CCC Current CMS/ID Phase: Apply Current						Tutorial (How-To Guide)
						Command Info
						FAQs
						Active/FTS Schedule
						Reserve Schedule
						Submit Feedback
						CMS/ID Version

The **Submit Feedback** link now provides a pre-populated email that prompts the user for specific information.



To...

Cc...

Bcc...

Subject:

Last Name:
First Name:
Rate/Rank:
Command Name:
Work Phone:
Other Phone:
Contact preference (Work or Other phone):
Status (USN, USNR, CIV-GS, CTR, Other):
Email attachment, YES or NO:

Please give a detailed description of the problem or suggestion:

For Official Use Only--Privacy Sensitive: Any misuse or unauthorized disclosure may result in civil and/or criminal penalties.

Return to Enhanced Functionality Menu



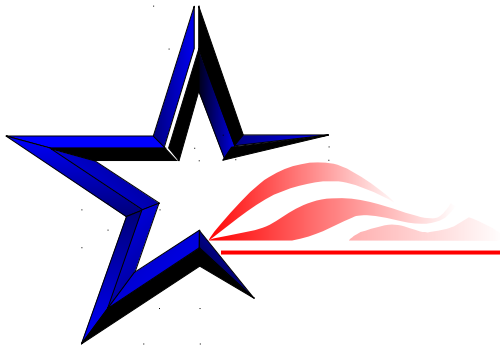
Enhanced Functionality: Session Timer

CMS/ID sessions expire after 30 minutes of inactivity. A new session timer in the upper left corner of the menu bar keeps users aware of remaining time. The timer re-sets to 30 minutes every time an action is taken on screen.



The timer turns red at the five-minute mark and begins flashing at the one-minute mark.





QUESTIONS or SUGGESTIONS:

CMSIDHELPDESK@navy.mil